



CITY OF TAMARAC
NOTICE OF SPECIAL MEETING
CITY COMMISSION OF TAMARAC, FL
City Hall - Conference Room 105
August 13, 2018

CALL TO ORDER:

9:30 a.m.

ROLL CALL:

PLEDGE OF ALLEGIANCE:

Mayor Harry Dressler

1. TR#13160: Recommendations for Approval of FY 2018/2019 CDBG Annual Action Plan

A Resolution of the City Commission of the City of Tamarac, Florida, approving the projects recommended for inclusion in the Fiscal Year 2018 Annual Action Plan attached hereto as Exhibit "1", for expenditure of the United States Housing and Urban Development Community Development Block Grant Funds estimated to be \$388,383 for the Nineteenth Program Year; authorizing the Mayor or appropriate City Officials to execute Fiscal Year 2018-2019 Annual Action Plan Federal Application for funding; providing for conflicts; providing for severability; and providing for an effective date

Commission Citywide
District(s):

2. Other

The City Commission may consider and act upon such other business as may come before it. In the event this agenda must be revised, such revised copies will be available to the public at the City Commission meeting.

Pursuant to Chapter 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is based.

The City of Tamarac complies with the provisions of the Americans with Disabilities Act. If you are a disabled person requiring any accommodations or assistance, please notify the City Clerk's Office at (954) 597-3505 of such need at least 48 hours (2 days) in advance. Additionally, if you are hearing or speech impaired and need assistance, you may contact the Florida Relay Service at either of the following numbers: 1-800-955-8770 or 1-800-955-8771.

A handwritten signature in blue ink that reads "Patricia Teufel". The signature is written in a cursive style with a large initial "P" and "T".

Patricia Teufel, CMC
City Clerk



Title - 9:30 a.m.

9:30 a.m.



Title - Mayor Harry Dressler

Mayor Harry Dressler



Title - TR#13160: Recommendations for Approval of FY 2018/2019 CDBG Annual Action Plan

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Commission District(s):

Citywide

ATTACHMENTS:

Description	Upload Date	Type
<input type="checkbox"/> Memo	8/7/2018	Cover Memo
<input type="checkbox"/> Resolution	8/7/2018	Resolution
<input type="checkbox"/> Action Plan	8/7/2018	Exhibit
<input type="checkbox"/> Certifications for Mayor	8/7/2018	Backup Material
<input type="checkbox"/> Application for Federal Assistance SF-424	8/7/2018	Backup Material
<input type="checkbox"/> Non Construction Program Form 1	8/7/2018	Backup Material
<input type="checkbox"/> Construction Program - Form 1	8/7/2018	Backup Material

**CITY OF TAMARAC
INTEROFFICE MEMORANDUM
COMMUNITY DEVELOPMENT**

**TO: Michael C. Cernech,
City Manager**

DATE: August 2, 2018

**FROM: Maxine A. Calloway,
Community Development Director**

**RE: Recommendations for Approval
of FY 2018/2019 CDBG Annual
Action Plan
Temp. Reso. No. 13160**

Recommendation: The Director of Community Development recommends the Mayor and City Commission approve the following proposed activities under the Annual Action Plan to be funded through the U.S. Department of Housing & Urban Development (HUD) Fiscal Year 2018/2019 Community Development Block Grant (CDBG) program.

Issue: U.S. Department of Housing and Urban Development (HUD) requires the approval and transmittal of an annual Action Plan outlining funding priorities for entitlement jurisdictions in order to maintain funding.

Background: The City of Tamarac is an entitlement recipient of federal funds from HUD under the CDBG program. The City anticipates receiving \$388,383 in Fiscal Year 2018/2019, a 14.85% increase over that of last year. Funds will be used to address community development, public services or housing needs in Tamarac. In order to receive these funds, the City must develop and adopt an Annual Action Plan that is consistent with the current 5-Year Consolidated Plan. The last 5-year Consolidated Plan was adopted on June 24, 2015, covering fiscal years 2015/16 through 2019/20.

In addition to the estimated amount received of \$388,383 for FY 2018/2019, the City is also allowed to utilize funds generated from Program Income for activities listed in the adopted 5-Year Consolidated Plan. Program Income is defined as CDBG monies generated as a result of return or repayment of funds from a recipient/grantee who might have defaulted under the loan agreement or as a result of a sale or refinance of a home.

In addition, on an annual basis, the City of Tamarac receives funding through the HOME Investment Partnerships (HOME) Program from Broward County Environmental Protection & Growth Management Department (Broward County Consortium) for activities that benefit low and moderate-income households up to up to 80% AMI. The City of Tamarac expects to receive funding for two years which will also be prioritized in this Action Plan. For FY2017-2018, the City expects to receive an amount of \$128,483 and for FY2018-2019, an amount of \$121,889. All funding through the HOME Investment Partnerships (HOME) Program will be used for Owner-Occupied Rehabilitation Minor Home Repair program.

The City of Tamarac has, and continues to, experience a significant shift in the demographics of the residents living in Tamarac. As a part of the planning process, the City seeks to ensure that services provided benefits a wide cross section of the community. As such, for the FY 2018/2019 Annual Action Plan, the City plans to develop and implement new programs funded through CDBG Public Services dollars targeting low and moderate-income households, senior citizens and the burgeoning youth population.

For the past several years, the City has funded a Temporary Full-Time Information & Referral Specialist and provided funding to offset the cost of counseling services. Although these services will no longer be funded through CDBG funds, the City's Parks and Recreation Department will continue to offer some of these services.

In addition to the aforementioned programs, the City plans on developing activities geared towards low and moderate households, seniors and youths living in the City of Tamarac.

The City will develop and implement Housing Counseling Education workshops as an auxiliary service that complements existing owner occupied minor home repair program and the purchase assistance program. As a mandatory requirement, clients will attend workshops to educate them on pre-and post-rehabilitation services, housing maintenance as well as to provide education on affordable housing, home ownership, fair housing laws and lead-based paint hazards. A minimum of 12 eligible household will be assisted through these workshops.

The City will develop a partnership with local organization to create a Senior Feeding Program which will provide home delivered meals to identified seniors in the City of Tamarac. The average annual cost to feed a senior citizen is approximately \$1450. Based on research conducted there are approximately 82 senior residents currently on a waiting list to receive meals. The Senior Feeding Program will target the Tamarac residents who are currently waiting to be assisted and deemed priority or most in need. The City is proposing \$15,950 to provide services to a minimum of 11 senior citizens.

The City will develop partnerships with organizations that currently provide services to youths living in the City of Tamarac to create a Preventive/Intervention Youth Program. Services to be provided ranges from, but not limited to, after school/summer programs, health and safety initiatives and teen programs, school break feed program. The targeted population are youths who are deemed homeless, or currently receiving free and reduced lunches in the Broward County School system, and/or youths who are deemed abused, neglected, and abandoned with an open active dependency case in Broward County. A minimum of 75 youths will be served through all initiatives.

The Annual Action Plan includes five proposed activities to include administration. Each proposed activity is evaluated to ensure that the activity meets HUD guidelines of a national objective, and provide a direct benefit to low and moderate-income persons. All proposed activities satisfactorily met the criteria for inclusion in the Annual Action Plan. Funding for public service programs is limited to 15% of the total CDBG funds received; and administration is limited to 20% of the total CDBG funds received.

A public review period to seek input is required for the approval of the Annual Action Plan. The public review schedule is as follows:

Advertisement for Public Hearing with City Planning Board	June 30, 2018
Public Hearing at the Planning Board for input of activities	July 3, 2018
Beginning of 30-day review period	June 30, 2018
Re-Advertisement for change in Planning Board Meeting and end of review period and Public Hearing	July 18, 2018
End of 30-day and public review period	August 8, 2018
Special Commission Meeting for final approval	August 13, 2018

The Planning Board recommended approval of the Fiscal Year 2018/19 Annual Action Plan during its July 3, 2018 and its August 8, 2018 meetings. No public comments were heard at that time.

FY 2018/2019 Staff Recommended Activities

Public Service (Senior Feeding Program) \$ 15, 950

This activity will include funding a local organization to provide home delivered meals to identified seniors in the City of Tamarac. Approximately 11 seniors will be served. These activities will benefit low and moderate-income persons as qualified under 570.208(a)(2), limited clientele.

Public Service (Preventive Services/Intervention Services for Youths) \$ 14, 050

This activity will include funding for organization that currently provide services to youths living in the City of Tamarac, who are deemed homeless, or currently receiving free and reduced lunches in the Broward County School system, and funding for local organizations that are currently providing services to youths living in the City of Tamarac, who are deemed abused, neglected, and abandoned with an open active dependency case in Broward County. A minimum of 75 children will be served through both initiatives. These activities will benefit low and moderate-income persons as qualified under 570.208(a)(2), limited clientele.

Public Service (Education Workshop)

The City of Tamarac will develop and conduct education workshops on post rehabilitation for low and moderate persons about affordable housing, home ownership, lender fair housing laws and lead-based paint hazards. A minimum of 12 eligible household will be assisted through these workshops.

Residential Rehabilitation (Owner Occupied Minor Home Repair) and Delivery Cost \$ 280, 707

This activity will provide minor home repairs to a minimum of eight (8) low to moderate-income households who are experiencing conditions in and around the home that pose a threat to health, safety, and welfare of the household occupants. This project will be carried out on a citywide basis. This activity is eligible under 24 CFR Section 570.202(a) and will benefit low and moderate-income households on an area-wide basis. This activity also includes program delivery cost directly related to carrying out Public Service activities, application in-take, review and verification for eligibility, communication with general contractors, specification review and on-site problem-solving inspections and other services related to the completion of residential rehabilitation projects

Program Administration \$ 77,676

This activity will provide general management, oversight, and coordination of the programs. Additionally, this activity will provide for an annual grant audit, and provide provision of fair housing services designed to further the fair housing objectives of the Fair Housing Act, 42 U.C.C. 3601-20. These activities are presumed to benefit low and moderate-income persons and are eligible under 24 CFR 570.206(a).

TOTAL GRANT \$388, 383



Maxine A. Calloway,
Director of Community Development

Attachments: Exhibit "1":

FY 2018/2019 Community Development Block Grant (CDBG) Annual Action Plan & Appendices

CITY OF TAMARAC, FLORIDA

RESOLUTION NO. R-2018-_____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA, APPROVING THE PROJECTS RECOMMENDED FOR INCLUSION IN THE FISCAL YEAR 2018 ANNUAL ACTION PLAN ATTACHED HERETO AS EXHIBIT "1", FOR EXPENDITURE OF THE UNITED STATES HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS ESTIMATED TO BE \$388,383 FOR THE NINETEENTH PROGRAM YEAR; AUTHORIZING THE MAYOR OR APPROPRIATE CITY OFFICIALS TO EXECUTE FISCAL YEAR 2018-2019 ANNUAL ACTION PLAN FEDERAL APPLICATION FOR FUNDING; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the United States Department of Housing and Urban Development ("HUD") has notified the City of Tamarac ("City") of its HUD Fiscal Year (FY 2018) funding allocation in the estimated amount of \$388,383 under the Community Development Block Grant ("CDBG") Program for the City's Nineteenth Program Year, effective October 1, 2018; and

WHEREAS, funding received for the CDBG program must be utilized for eligible CDBG activities; and

WHEREAS, all CDBG eligible activities must meet one of three national objectives, as defined by Congress, including benefitting low and moderate-income people, helping to eliminate slum and blight, or addressing existing conditions that pose a serious or immediate threat to the health and welfare of the community; and

WHEREAS, the City of Tamarac adopted the City of Tamarac Five Year Consolidated Plan for FY 2015/2016-2019/2020 via Resolution R-2015-54 which established the City's strategic priorities for the CDBG program during this period; and

WHEREAS, each year a new Annual Action Plan is required to detail projects, activities, and programs to be funded by that year's funding allocation in compliance with the adopted 5-Year Consolidated Plan; and

WHEREAS, the Annual Action Plan requires a public hearing process to solicit input in the development and review of the plan; and

WHEREAS, the Planning Board deliberated on the item at their regularly scheduled July 3, 2018 and August 8, 2018 duly noticed public hearing meetings, and recommends approval of the FY 2018 Action Plan; and

WHEREAS, the Community Development Director reviewed the item and finds that the Action Plan is consistent with the City's Five Year Consolidated Plan and the Housing Element of the City's Comprehensive Plan and recommends approval of the projects for inclusion in the Nineteenth Program Year Annual Action Plan for Fiscal Year 2018/2019; and

WHEREAS, activities funded by the CDBG program have the potential to result in generation, return or repayment of funds, known as CDBG Program Income (PI); and the City of Tamarac is allowed to utilize funds generated from Program Income for activities listed in the adopted 5-Year Consolidated Plan and in accordance with the Citizen Participation Plan; and

WHEREAS, the City Commission of the City of Tamarac, Florida deems it to be in the best interest of the citizens and residents of the City of Tamarac to approve the

Fiscal Year 2018/2019 Annual Action Plan for expenditure of the U.S. Housing and Urban Development Community Development Block Grant funds estimated to be \$388,383 for the Nineteenth Program Year and hereby approves the use of Program Income for activities listed in the adopted 5-Year Consolidated Plan and in accordance with the Citizen Participation Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF TAMARAC, FLORIDA:

SECTION 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All exhibits referenced herein are hereby incorporated into this Resolution and made a specific part hereof.

SECTION 2: That the City Commission hereby approves the projects recommended for inclusion in the Fiscal Year 2018/2019 Annual Action Plan, attached hereto as Exhibit "1", for expenditure of the U.S. Housing and Urban Development Community Development Block Grant funds estimated to be \$388,383 for the Nineteenth Program Year and the use of any program income received as a consequence of return or repayment of funds.

SECTION 3: The Mayor is hereby authorized to execute the Fiscal Year 2018-2019 Annual Action Plan Federal Application for funding and any related

documents including revisions required to receive additional funding not utilized by other entitlement Cities within Broward County that are not subject to an amendment to the Annual Action Plan.

SECTION 4: All resolutions or parts of resolutions in conflict herewith be, and the same are hereby repealed to the extent of such conflict.

SECTION 5: If any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or application, it shall not affect the validity of the remaining portions or applications of this Resolution.

SECTION 6: This Resolution shall become effective immediately upon its passage and adoption.

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PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF TAMARAC,
FLORIDA THIS _____ DAY OF AUGUST, 2018.

CITY OF TAMARAC, FLORIDA

HARRY DRESSLER,
MAYOR

ATTEST:

PATRICIA TEUFEL,
CITY CLERK

H. DRESSLER _____
M. BOLTON _____
M. GOMEZ _____
J. FISHMAN _____
D. PLACKO _____

I HEREBY CERTIFY that I
Have approved this
RESOLUTION as to form.

SAMUEL S. GOREN,
CITY ATTORNEY

Executive Summary

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Tamarac was officially incorporated on July 19, 1963, the City is strategically located in the center of Broward County, between Miami-Dade and Palm Beach Counties in South Florida. The City of Tamarac participated in the U.S. Department of Housing and Urban Development (HUD) entitlement allocation formula as a recipient of federal funds for the first time in Fiscal Year 2000. This Annual Action Plan is the fourth year (FY 2018/2019) of the Five-Year Consolidated Planning period, which covers years 2015 to 2019. The Annual Action Plan outlines the activities the City will undertake in the fiscal year 2018/2019 (October 1, 2018 to September 30, 2019). Both the Consolidated Plan and the Annual Action Plan outline the strategies implemented by the City in providing Federal grant allocations funds to promote affordable housing initiatives and socio-economic programs to address identified community development needs.

In Fiscal Year 2018-2019, it is estimated that the City of Tamarac will receive a total of **\$388,383** to address identified community development needs. To receive CDBG funding, the City must assess local housing and community development needs and resources, and socioeconomic impediments toward building viable neighborhoods. The projects identified in this plan will be primarily used to benefit low-to moderate-income residents of the City.

The Vision statement of the City of Tamarac is “The City of Tamarac, Our Community of Choice-Leading the nation in quality of life through safe neighborhoods, a vibrant community, exceptional customer service and recognized excellence” and its Mission statement is “We are: “Committed to Excellence...Always” It is our job to foster and create an environment that: Responds to the Customer, Creates and Innovates, Works as a Team, Achieves Results, Makes a Difference”.

The Goals of the City of Tamarac are:

- Inclusive Community
- Healthy Financial Environment
- Dynamic Organizational Structure
- Clear Communication
- Vibrant Community

Along with the Vision, Mission and Goals of the City of Tamarac, this Annual Action Plan also incorporates priorities and programs addressing the basic goals of providing suitable living environment, providing decent housing and expand economic opportunities while primarily benefitting very low, low and moderate income persons.

2. Summarize the objectives and outcomes identified in the Plan

This Annual Action Plan will focus on projects and activities that support the results of the Community Needs Survey identified in the City's Five Year Consolidated Plan. The survey results are remarkably similar to those of the past five years. Priority continues to be preservation of the City's affordable housing supply. Objectives for the next five years will be to provide home rehabilitation assistance and down payment assistance to income eligible applicants. Additionally, providing public services to meet the needs of Tamarac's rapidly changing demographics continues to be a high priority. The objectives to meet this need will be on-going evaluation of the types of services and the population most in need for such services.

Table 1 - Objective and Outcome Chart

<input checked="" type="checkbox"/>	Objective Category Decent Housing Which includes:	<input checked="" type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:	<input checked="" type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:
<input type="checkbox"/>	assisting homeless persons obtain affordable housing	<input type="checkbox"/>	improving the safety and livability of neighborhoods	<input type="checkbox"/>	job creation and retention
<input type="checkbox"/>	assisting persons at risk of becoming homeless	<input checked="" type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on	<input checked="" type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan

	the basis of race, color, religion, sex, national origin, familial status, or disability		neighborhoods		
<input type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence	<input type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input checked="" type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input checked="" type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

3. Evaluation of past performance

The City is responsible for ensuring compliance with all rules and regulations associated with the CDBG grant programs. The City's Annual Action Plans and Consolidated Annual Performance and Evaluation Reports (CAPERs) provide details on projects and programs completed by the City over the past five years. The City recognizes that the evaluation of past performance is critical to ensuring the City is implementing activities effectively and those activities align with the City's overall strategies and goals.

During Fiscal Year 2016/2017, the most recent completed year, U.S Department of Housing and Urban Development (HUD) funds (CDBG & HOME) have assisted with the following:

- Provided home rehabilitation for eight owner-occupied homes, meeting 100% of the goal.
- Provided a full-time temporary social worker that assisted 71 households in obtaining referrals, counseling and other social service needs.
- Provided low-flow toilet rebates to 67 households.

4. Summary of Citizen Participation Process and consultation process

The City of Tamarac provides for and encourages citizen participation with particular emphasis on persons of low- to moderate-income. The City provides citizens reasonable and timely access to local meetings, information and records. During the development of the Five Year Plan (FY 2015/16-2019/20

the City sent out a “Needs Survey” to local and internal service providers as well as posted the survey on-line for additional public input. These service providers represent a wide range of individuals with expertise in engineering, planning, social services, economic development and parks and recreation. The consultation agencies were utilized to determine feasibility, duplication and consistency with local governmental plans, conformance with local zoning district, environmental impact and cost effectiveness. There were 3 public meetings held in order to obtain input from residents and those with any vested interest in future services to be provided by the City through its federally funded programs.

All projects must be proven feasible prior to receiving HUD funds, as many require documentation indicating financial feasibility and conformance with applicable regulations and constraints (i.e. zoning, land use, flood plan, etc.). Projects will not be funded if the proposed project duplicates an existing program which the public sector administers.

A draft of the FY2018/2019 Annual Plan was made available for public review, input, and comment before being adopted by the City’s Commission and subsequently will be submitted to HUD. Citizens are encouraged to participate through public hearings held before the development of the draft, during review of the draft and adoption of the Action Plan.

5. Summary of public comments

No public comments were received

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A, No public comments were received

7. Summary

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CITY of TAMARAC	Community Development Department-Housing Division

Table 2 – Responsible Agencies

Narrative

The Community Development Department Housing Division has the primary responsibility for the administration of the Annual Action Plan.

Consolidated Plan Public Contact Information

Community Development Department
Maxine Calloway, Director
7525 NW 88 Avenue
Tamarac, FL 33321
(954) 597-3542
maxine.calloway@tamarac.org

Housing Division
Coleen Christie, Housing and Neighborhood Programs Manager
7525 NW 88 Avenue
Tamarac, FL 33321

(954) 597-3539
coleen.christie@tamarac.org

City Clerk's Office
Pat Teufel, City Clerk
7525 NW 88 Avenue
Tamarac, FL 33321
(954) 597-3506
pat.teufel@tamarac.org

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Tamarac is the lead agency for completing the City's Consolidated Plan under the CDBG program. The City receives its HOME funds through the Broward County HOME Consortium. All other grant funds received from other entities are administered by the City Community Development Department, Housing Division.

The City collaborates with several community stakeholders. Private and non-profit providers, advocacy agencies, housing developers, social service providers and other key partners play an instrumental role in addressing the needs of the residents of Tamarac. Grant funding does not cover all needs, therefore, external partnerships ensure continuity of resources for all.

City staff is regularly familiarized with the needs of the community via the various professional affiliations, committees, memberships and associations. On-going review and consultation is the primary method of providing the best services to residents of Tamarac.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

During the development of the Five Year Plan (FY 2015/16-2019/20) the City sent out a "Needs Survey" to local and internal service providers as well as posted the survey on-line for additional public input. These service providers represent a wide range of individuals with expertise in engineering, planning, social services, economic development and parks and recreation. The consultation agencies were utilized to determine feasibility, duplication and consistency with local governmental plans, conformance with local zoning district, environmental impact and cost effectiveness. There are 3 public meetings as well to obtain input for both residents and those with any vested interest in future services to be provided by the City through its federally funded programs.

The "Community Needs Survey" was sent to 15 agencies, in addition to being placed on the City's website for a 30 day period.

All projects must be proven feasible prior to receiving HUD funds, as many require documentation indicating financial feasibility and conformance with applicable regulations and constraints (i.e. zoning, land use, flood plan, etc.). Projects will not be funded if the proposed project duplicates an existing program which the public sector administers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City is a member of the Broward County Homeless Partnership Initiative, which is the lead agency for the regional (Broward County) Continuum of Care. The City supports the Initiative and its efforts to end homelessness. Through regular meetings and reports provided by Broward County, the City is kept up to date with Tamarac's homeless population.

Broward's Continuum of Care addresses all aspects of homelessness including prevention, outreach, emergency shelter, transitional and permanent affordable housing, and supportive services. This work includes:

- Facilitating community, business and governmental involvement in the homeless continuum of care
- Direct oversight of the County's three regional Homeless Assistance Centers
- Creating new and innovative programs to serve Broward's homeless population (such as the County's first homeless medical respite care facility)

Participation in the creation of applications and requests for proposals

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Tamarac is not a recipient of ESG funds and therefore does not participate in the development or use of ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 3 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Daniel Cantor Senior Center
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	
2	Agency/Group/Organization	FIRST CALL FOR HELP OF BROWARD 211
	Agency/Group/Organization Type	Services - Housing Services-homeless Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

Identify any Agency Types not consulted and provide rationale for not consulting

All known local organizations who potentially provide services to the residents of Tamarac were sent the Consolidated Plan Needs Survey. Fifteen agencies were sent the survey. Additionally, the survey was posted on the City's website for 30 days. One local business participated in the survey.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Broward County	As a member of the Broward County HOME Consortium, coordination with the Broward County Continuum of Care occurs naturally. Additionally, the County's Point In Time Count is used to assess the homeless population and its needs. Broward County Homeless Initiative Partnership released data on the January 2018 Point-In- Time Preliminary results. A total of 2,318 homeless persons were counted. Of those counted 86.9% are over 18 years old, 18.9 % were identified as chronically homeless, 19% had a substance abuse disorder and 18% had a serious mental illness. 58.7% are Black, 38.7% are white and 2.6 % other. 68% are male, 31% are female and 1% other.

Table 4 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The Community Needs Survey process was utilized to prioritize the City's activities and programs to be funded over the next five years via federal, state and local funding sources. Although a successful exercise, the results were not surprising at all. The City of Tamarac regularly assesses the needs of its residents via annual neighborhood meetings gathering input on District specific needs, resident satisfaction surveys, Open City Hall our newest form of communication with the residents, as well as many more department specific analysis on how best to meet the needs of the community. The input received from the City's partners, adjacent governments

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Broad Community Outreach		None		
2	Public Hearing	Broad Community Outreach	Public Hearing on July 3, 2018	None		
3	Public Meeting	Broad Community Outreach	Public Hearing on August 8, 2018			

Table 5 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The annual allocation for the City of Tamarac for its CDBG program is \$388,383. As a recipient of CDBG, HOME and SHIP funds, the City intends to allocate funding according to priority need. The City proposes to use CDBG funds for public service, owner occupied rehabilitation assistance, and administration. The City anticipates receiving \$83, 815 in State Housing Initiative Partnership (SHIP) funds and \$128,483 (FY17/18) and \$121, 889 (FY 18/19) in Home Investment Partnership (HOME) funds through Broward County Consortium.

FEDERAL RESOURCES

Community Development Block Grant (CDBG)

The Community Development Block Grant (CDBG) was first authorized by the U.S. Congress in 1974, by the Housing and Community Development Act of 1974 (HCDA), with subsequent amendments. The primary purpose of the HCDA is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. At least 70% of all CDBG funds must be spent on activities which benefit low or moderate income persons. Funds are used for housing to benefit low and moderate income persons, public facilities and improvements, expanded public services that include employment training, child care, fair housing counseling or recreational needs; rehabilitation of private or publicly owned buildings; economic development activities that create or retain jobs for low and moderate income persons.

Home Investment Partnerships Program (HOME)

Since FY 2002, the City of Tamarac has been a member of the Broward County HOME Consortium along with the Entitlement Cities of Coral Springs, Margate, Deerfield Beach, Sunrise, Lauderhill, Plantation, Davie, Pembroke Pines, Miramar and Coconut Creek. The United States Congress passed the National Affordable Housing Act In 1990. This Act created a variety of affordable housing programs, including the Home Investment Partnerships Act (HOME).

The City of Tamarac receives an allocation of these funds as a member of the Consortium. The purpose of the HOME program is to provide funds to local jurisdictions to strengthen public-private partnerships to provide more affordable housing through acquisition, rehabilitation, and new construction of housing, and tenant based rental assistance. In addition, HUD rules require that at least 15% of HOME funds be set aside for community housing development organizations to develop affordable housing. HOME funds may be used to provide: affordable renter/owner occupied units; tenant based rental assistance; administrative and planning costs; and payment of operating expenses of community housing development organizations. Housing development costs include acquisition, new construction, re-construction, pre-development and financing costs.

State Housing Initiative Partnership (SHIP) Program

The City of Tamarac typically receives an annual allocation under this program. Florida Housing administers the State Housing Initiatives

Partnership program (SHIP), which provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program was designed

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$388,383	0	0	\$388,383	\$388,383	The City is an entitlement grantee and anticipates receiving \$388,383 for next year's allocation
Other	public - federal	Housing	\$121,889	0	0	\$121,889	\$128,483	As a member of the Broward County HOME Consortium, the City of Tamarac receives an annual allocation of approximately \$121,889
Other	public - state	Admin and Planning Housing	\$83,815	0	0	\$83,815	\$83,815	The City is a State SHIP grantee receiving approximately \$83,815 per year.

Table 6 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

As a recipient of CDBG, HOME and SHIP funds, the City intends to allocate according to priority need. The activities recommended in each Annual Action Plan may vary, however, affordable housing will remain a priority for the City of Tamarac and Home Rehabilitation will be a key activity across all funding sources.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, the City does not own any properties located within the jurisdiction that may be used to address the needs identified in the plan.

Discussion

No further discussion necessary

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2015	2019	Affordable Housing	City Wide Low-Mod	Rehabilitation of owner occupied housing	CDBG: \$214, 682 HOME Consortium: \$109,700 State Housing Initiative Program (SHIP): \$75, 434	Homeowner Housing Rehabilitated: 8 Household Housing Unit
2	Public/Social Services	2018	2019	Non-Homeless Special Needs Public Services	City Wide Low-Mod	Provide public/social services	CDBG: \$30,000 HOME Consortium: \$0 State Housing Initiative Program (SHIP): \$0	Public service activities Benefit: 98 Persons Assisted

Table 7 – Goals Summary

Goal Descriptions

1	Goal Name	Housing
	Goal Description	Owner Occupied Home Rehabilitation (including Rehabilitation Service Delivery)

2	Goal Name	Public/Social Services
	Goal Description	<p>Senior Feeding Program- This activity will include funding a local organization to provide home delivered meals to identified seniors in the City of Tamarac. Approximately 11 seniors will be served. These activities will benefit low and moderate income persons</p> <p>Public Service (Preventive Services/Intervention Services for Youths) - This activity will include funding for organization that currently provide services to youths living in the City of Tamarac, who are deemed homeless, or currently receiving free and reduced lunches in the Broward County School system, and funding for local organizations that are currently providing services to youths living in the City of Tamarac, who are deemed abused, neglected, and abandoned with an open active dependency case in Broward County</p> <p>Public Service (Education Workshop)-The City of Tamarac will develop and conduct education workshops on post rehabilitation for low and moderate persons about affordable housing, home ownership, lender fair housing laws and lead-based paint hazards. A minimum of 12 eligible household will be assisted through these workshops.</p>

AP-35 Projects - 91.420, 91.220(d)

Introduction

The statutes for the HUD CDBG grant programs set forth three basic goals which are closely related to the major commitments and priorities of the U.S. Department of Housing and Urban Development (HUD). Each of these goals must primarily benefit very low, low and moderate income persons within the context described below:

1. To provide suitable living environment
2. To provide decent housing
3. To expand economic opportunities

This annual action plan incorporates priority projects and programs addressing these goals.

#	Project Name	Project Name
1	Program Administration	\$77, 676
2	Public Service	\$30,000
3	Home Rehabilitation/Rehab Services	\$280, 707
		\$388, 383

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The main focus is maintaining affordable housing and public services to all low-moderate income residents of Tamarac, including those with special needs.

The major obstacle is funding, or lack thereof. Both federal and state allocations fluctuate and are often decreased from year to year making planning for the future and meeting the needs of the underserved difficult.

AP-38 Project Summary
Project Summary Information

1	Project Name	Program Administration
	Target Area	City Wide Low-Mod
	Goals Supported	Housing
	Needs Addressed	Ensure adequate supply of affordable housing Rehabilitation of owner occupied housing Support Economic Development Support Fair Housing
	Funding	CDBG: \$77,676
	Description	This activity will provide general management, oversight, and coordination of the programs. Additionally, this activity will provide for an annual grant audit, and provide provision of fair housing services designed to further the fair housing objectives of the Fair Housing Act
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Owner-Occupied Minor Home Rehabilitation
2	Project Name	Public Service
	Target Area	City Wide Low-Mod
	Goals Supported	Public/Social Services
	Needs Addressed	Provide public/social services
	Funding	CDBG: \$30,000

<p>Description</p>	<p>This activity will include funding for a senior feeding program to provide home delivered meals to identified seniors in the City of Tamarac. Approximately 11 seniors will be served.</p> <p>This activity will also include funding for a Preventive Service/Intervention Service Youths program. The City will contract with organizations that currently provide services to youths living in the City of Tamarac, who are deemed homeless, or currently receiving free and reduced lunches in the Broward County School system, and funding for local organizations that are currently providing services to youths living in the City of Tamarac, who are deemed abused, neglected, and abandoned with an open active dependency case in Broward County. A minimum of 75 children will be served through both initiatives.</p> <p>The City of Tamarac will develop and conduct education workshops on pre/post rehabilitation for low and moderate persons about affordable housing, home ownership, lender fair housing laws and lead-based paint hazards. A minimum of 12 eligible household will be assisted through these workshops.</p>
<p>Target Date</p>	
<p>Estimate the number and type of families that will benefit from the proposed activities</p>	
<p>Location Description</p>	

	Planned Activities	<p>This activity will include funding for a senior feeding program to provide home delivered meals to identified seniors in the City of Tamarac. Approximately 11 seniors will be served.</p> <p>This activity will also include funding for a Preventive Service/Intervention Service Youths program. The City will contract with organizations that currently provide services to youths living in the City of Tamarac, who are deemed homeless, or currently receiving free and reduced lunches in the Broward County School system, and funding for local organizations that are currently providing services to youths living in the City of Tamarac, who are deemed abused, neglected, and abandoned with an open active dependency case in Broward County. A minimum of 75 children will be served through both initiatives.</p> <p>The City of Tamarac will develop and conduct education workshops on pre/post rehabilitation for low and moderate persons about affordable housing, home ownership, lender fair housing laws and lead-based paint hazards. A minimum of 12 eligible household will be assisted through these workshops.</p>
3	Project Name	Home Rehabilitation
	Target Area	City Wide Low-Mod
	Goals Supported	Housing
	Needs Addressed	<p>Ensure adequate supply of affordable housing</p> <p>Rehabilitation of owner occupied housing</p> <p>Support Economic Development</p> <p>Support Fair Housing</p>
	Funding	CDBG: \$214,682
	Description	<p>This activity will provide minor home repairs to a minimum of eight (8) low to moderate-income households who are experiencing conditions in and around the home that pose a threat to health, safety, and welfare of the household occupants. This project will be carried out on a citywide basis.</p>
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	This activity will provide minor home repairs to a minimum of eight (8) low to moderate-income households who are experiencing conditions in and around the home that pose a threat to health, safety, and welfare of the household occupants. This project will be carried out on a citywide basis.
4	Project Name	Rehabilitation Services
	Target Area	City Wide Low-Mod
	Goals Supported	Housing
	Needs Addressed	Ensure adequate supply of affordable housing Rehabilitation of owner occupied housing Support Economic Development Support Fair Housing
	Funding	CDBG: \$66,025
	Description	This program activity includes application in-take, review and verification for eligibility, communication with general contractors, specification review and on-site problem-solving inspections and other services related to the completion of residential rehabilitation projects. This activity also includes service delivery cost for providing first time homebuyer workshops and pre/post rehabilitation education workshop.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	This program activity includes application in-take, review and verification for eligibility, communication with general contractors, specification review and on-site problem-solving inspections and other services related to the completion of residential rehabilitation projects

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Federal and State grant funds are available City-wide. However, the end user must be income eligible. The City has no target areas and the low-income and minority concentration areas may access programs and activities equally to those of all other Tamarac residents.

Geographic Distribution

Target Area	Percentage of Funds
NSP Sunflower Community	0
NSP Mainlands Section 10	0
City Wide Low-Mod	80

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

No priority areas for funding allocation.

Discussion

No further discussion necessary

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City of Tamarac recognizes the importance of promoting affordable housing. The City is experiencing a growth in population size and recognizes the need to identify effective strategies to provide affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Tamarac promotes affordable housing and removes barriers to affordable housing by the use of the following strategies:

- Expediting the processing of approvals of development orders or permits for affordable housing projects.
- Use of a formal process by which the City considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.
- The City allows for flexible lot configurations, including zero-lot- line, for affordable housing
- The City supports development near transportation hubs, major employment centers and mixed use development.

Discussion

No further discussion necessary

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Throughout the year, City staff participate in several community events, outreach efforts, educational workshops, public service announcements, and invitational guest speaking opportunities at various communities, boards, organizations, non-profits, and for-profits to assess the needs of the community and share information with the residents of Tamarac as to the availability of funds.

Several members of City staff are members of various boards, committees and sub-committees at which county-wide coordination is reached on issues pertaining to planning, transportation, housing, community development and neighborhood revitalization.

Actions planned to address obstacles to meeting underserved needs

The City's Social Services Division is available at all times to address the needs of the residents. Direct and/or indirect service delivery is coordinated through the City's Social Service staff. Staff has access to both internal and external programs and agencies which may be required to assist underserved needs.

Actions planned to foster and maintain affordable housing

The City has an Affordable Housing Policy as well as a Minimum Housing Code which lays out the City's plans to foster and maintain affordable housing, ensure future housing needs are met and development is in coordination with the City's Comprehensive and Consolidated Plans. In addition to the long-term goals of the policy, the Community Development Department will continue to promote affordable housing needs of the community. The City participates in local Homebuyer and Foreclosure Prevention workshops and seminars to further assist those in need.

Actions planned to reduce lead-based paint hazards

The Housing Division will continue to provide lead-based paint assessments and abatement on properties identified and containing hazards. A lead-based paint review of all properties constructed prior to 1978 is conducted prior to providing assistance. The City will also provide lead-based paint education during mandatory workshops for all clients assisted with CDBG funds under the Owner-Occupied Minor Home Repair program.

Actions planned to reduce the number of poverty-level families

The City will continue to dedicate a majority of its federal and state funding to affordable housing strategies and coordinate with the Broward Coalition for the Homeless and Broward County agencies to support additional programs to limit poverty among the residents of Tamarac. Housing counseling, debt management, credit repair, as well as other social services are provided through various partners available to assist residents in financial crisis.

Actions planned to develop institutional structure

The City's Housing programs will continue to be administered in-house by City staff. Internal City staff, committees, and Boards will review and recommend activities to be carried out under the Consolidated Plan. Additional input will be sought from outside agencies for the formulation of unmet needs and activities to address them.

The City's Service Delivery System is largely conducted by City staff. Public Services are provided by the City's general funds, grant funds, local public services agencies and non-profit agencies. Coordination is strong, funding is weak.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Tamarac participates in County/City Committees created to coordinate public, private and community based efforts to expand affordable housing and economic development initiatives through research and program development activities that support community development joint ventures between the private and public sectors. To further the cause for affordable housing, the City will determine the following actions:

- Continue to support the efforts of the City to develop recommendations regarding land use revisions/changes that would provide development incentives for the expansion of affordable rental/owner occupied housing.
- Continue the implementation of the State Housing Incentive Partnership (SHIP) Program to promote and diversify available financing and inducement incentives to expand the affordable housing stock in the city of Tamarac.
- The City of Tamarac Community Development Department will identify publicly owned land/buildings that can be developed for affordable housing initiatives.

Discussion

The City's Community Development Department will act as the primary entity responsible for the coordinating, planning and implementing of programs and projects internally, and among private and public agencies.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

PROGRAM INCOME is only generated when a previous recipient of CDBG funds (or other entitlement programs) defaults on the terms of their deferred loan and repayment is due to the City. The City's Home Rehabilitation activity is the only CDBG activity in which funds are issued in the form of a deferred loan.

Recapture Terms/Affordability Period for the Housing activities are as such:

- Deferred loan secured by a lien against the property for a period of fifteen (15) years with zero (0) percent interest with a principal reduction of twenty (20) percent beginning in year eleven. At the end of the fifteenth year, the loan is forgiven. The pro-rated repayment is due upon the sale or transfer of the property or if cash equity is taken out within the fifteen (15) year loan term.
- The City's loan documents provide that the obligation for repayment shall continue for the entire recapture terms even in the event of the death of the homeowner. The obligation to repay funds during the recapture period in the event of the sale of the property, or due to failure to comply with the obligations as stated in the loan document shall transfer to any heir or beneficiary of the deceased property owner.
- The sale, transfer of ownership of the Property, refinancing of the Property with a cash payment to the Owner-Occupant, or the Owner-Occupant's vacation of the property as a primary residence during the fifteen (15) year term of the Agreement shall constitute a default. The prorated amount of the principal balance of the Deferred Payment Loan that is remaining to be paid at the time of the default shall be payable, in full, to the City of Tamarac.

Should Program Income be received, funds are returned to the current fiscal year and allocated to the activity to which funds were originally expended.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Discussion

Fair Housing

Fair Housing in the City of Tamarac is promoted during community events, workshops, and as part of the one-on-one housing counseling at the staff level.

The City maintains an annual Scope of Work with H.O.P.E Inc. for all its Fair Housing initiatives and needs.

The Fair Housing Action Plan consists of updating the City's Analysis of Impediments, conducting Fair Housing educational outreach sessions, distributing Fair Housing and Predatory Lending educational materials, conducting in partnership with other jurisdictions a National Fair Housing Month event, and publishing several Public Service Announcements. The last update to the City's Analysis of Impediments was completed in 2015.

Section 3

The City has a Section 3 Plan which is included in all solicitations utilizing federal funds incorporated Section 3 language.

Davis Bacon

City of Tamarac has a Davis Bacon Plan. All solicitations incorporate Davis Bacon requirements when federally funded. If applicable Davis Bacon monitoring takes place ensuring compliance on these jobs. If applicable, Staff attends the award conference notifying the contractor of its Davis Bacon obligations and conducts on-site interviews with labor personnel confirming labor standards are being met.

Attachments

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Signature of Authorized Official

8/13/2018
Date

Mayor
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018 and 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Signature of Authorized Official

08/13/2018
Date

Mayor
Title

OPTIONAL Community Development Block Grant Certification N/A

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

08/13/2018

Date

Mayor

Title

Emergency Solutions Grants Certifications N/A

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications N/A

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

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